

30 Hour Extended Child Care Offer

Policy Document

(From Sept 17)

This policy document details the information parents should note when accessing Knowsley Village 30 hour extended child care offer for their child. Appropriate policies and procedures are in place within the Nursery setting and are available to peruse on request. You will be asked to **sign** this policy document in addition to any other relevant policy documents and or agreements you have read.

Nursery Children who are eligible for 30 hours funded sessions can access school from 8.30 am to 2.30 pm.

In addition to the 30 hours funded sessions, children are eligible to apply for one hour additional child care at a cost of **£3.75**. From 2.30 pm to 3.30 pm.

The children may also access the school's Breakfast Club and After School Club, charges to parents apply, (see Breakfast/After School Club Policies for further information).

- Children accessing 30 hours funded hours can arrive from 8.30 am.
- Payment is required for all additional child care sessions booked.
- Payment can be made weekly, monthly or half-termly in advance. (Cheques should be made payable to Knowsley Village Primary School).
- Parents are required to supply their child with a packed lunch daily and should be in a suitable container and clearly labelled with your child's name. If required, school can organise a packed lunch at a cost of £1.90 per day (£9.50) per week.
- During your child's funded hours in nursery nutritious healthy snacks will be provided. Any special dietary needs, social & ethnic requirements reported to us will be noted.
- If a child is to be dropped off or collected by someone other than their parent it is imperative that you inform us of this in advance. (see collections policy)
- Once dropped off the responsibility for the child is then with Knowsley Village Primary School.

- Knowsley Village School reserves the right to refuse to let that person Drop off/collect a child again if we consider that that person is not to be fit and proper to do so, (see Parental Code of Conduct).

Please provide your signature to confirm you have read this policy

Contract between Knowsley Village Primary School and

Parent/Guardian Name: _____

Date: _____

Signature of Parent /Guardian: _____

Childs Name _____ **Class:** _____

Additional Child Care Provision from 2.30 pm until 3.30 pm, £3.75 per session

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

Contact Number _____

Emergency Contact _____