

Behaviour policy: coronavirus addendum

Knowsley Village Primary School



Approved by: J. Barlow (Headteacher)
Governing body

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1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Mrs. J Barlow (Headteacher) / Mrs. J Greensmith (Deputy Headteacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

Altered routines for arriving or leaving the school – Pupils and only 1 parent/guardian will arrive at school at their allocated time, taking the allocated route at all times. Children will be dropped off at designated areas and will not bring any items into school other than their packed lunch if required. At the end of the school day children will be collected by only one parent/guardian at the allocated time at the allocated collection point.

Hygiene, such as handwashing and sanitising – Pupils will carry out hand washing on entry to school, before snack and meal times, before entering and when leaving toilets, when re entering the building from outside, before leaving school to go home and at regular intervals through out the day.

Who pupils can socialise with at school, including at lunch and break times - Pupils will only socialise with pupils within their own class group at all times, including break and lunch times and will only use outdoor play equipment belonging to their class group.

Moving around the school – All staff and pupils to follow the designated one-way systems around school at all times. No pupils will access areas clearly marked out of bounds. When moving around school everyone will adhere to 2m distance at all times, children will queue before entering and exiting class at 2m intervals and maintain these intervals when walking between areas.

Sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') - Pupils will make use of tissues at all times to catch coughs and sneezes, bin the tissue straight away and wash hands. As much as possible children will avoid touching their mouth, nose and eyes with hands.

Telling an adult if they are experiencing symptoms of coronavirus –Any pupil who begins to feel unwell at any time must immediately tell an adult, the adult will inform SLT and support the child to an isolation room and call parents. Systems for child showing symptoms will then be closely followed.

Sharing any equipment or other items - Pupils will have their own equipment stored in a tray below and on their own tables, including drinking bottles. These items can not be shared with any other pupil.

Breaks and play times – Pupils will only be able to play in designated areas for their year groups, pupils will not play outside of these areas at any time, including before and after school. Pupils may only play with equipment allocated to their class and this must be returned to their classroom at the end of break times. If a child needs first aid, toilet or to enter the school building for any other reason they must be accompanied (at a 2m distance) or receive permission from an adult to ensure safety when moving around the school at all times.

Use of toilets – Pupils when needing the toilet must ask adult permission, they need to wash hands before entering and leaving the toilet. Vacant and engaged signs must be followed, pupils only entering the toilet when the vacant sign is displayed.

Unacceptable behaviour – It is unacceptable for any pupil to cough or spit towards any other person in all circumstances. Any incident of these actions will be reported to SLT immediately and appropriate action will be taken.

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

Use school reward systems of praise, stickers, team points, Golden Tickets and Golden Time.

However, if pupils fail to follow these rules, we will:

Receive a verbal warning and be reminded of rules, this will be recorded in Class Choices Book, staff will inform parent.

If repeated incident occurs pupil will be referred to a member of SLT, parents will be informed by member of SLT and appropriate action agreed.

Next steps will be agreed depending on if the rule break is accidental or purposeful.

2.3 Changed rules

Until further notice, we will alter the following school rules:

- Expectations for attendance – the [latest government guidance](#) says that from 5 January 2021 until half term, only the children of critical workers and vulnerable pupils should attend school, with remote learning offered to all others. You may want to explain who is expected to attend, and how your school will be managing remote learning expectations

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Mrs. J Barlow (Headteacher) Mrs. J Greensmith (Deputy Head teacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Seek help if they need it, from teachers via seesaw or by contacting the school office.
- Alert teachers if they're not able to complete work in the same way.
- Use proper online conduct, such as using appropriate language in message

During live class meetings, pupils are expected to behave appropriately by:

- Being on time
- Muting their microphone when asked
- Turning on their camera when asked
- Maintaining eye contact when asked
- Raising their hand to ask questions, or using the relevant online class participation feature
- Turning on gallery view when asked
- Refraining from eating or drinking during the live class meeting unless given permission by their teacher
- Following our dress code and uniform policy

Not disrupting the class meeting for others (for example, by messaging about something other than school work)

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, we will:

Contact parents directly to discuss concerns and agree appropriate action moving forward.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and will be reviewed regularly and agreed at Governors meetings .

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Health and safety policy
- Code of Conduct
- Safeguarding
- Attendance