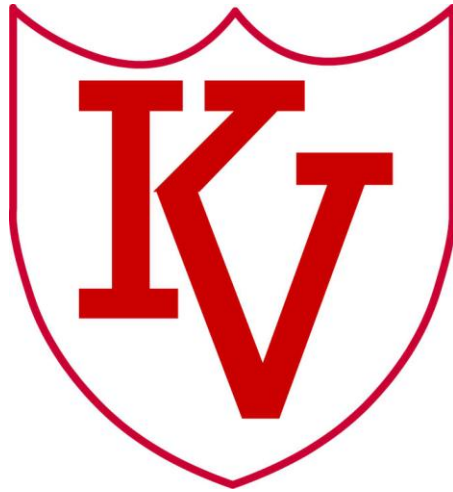


# Knowsley Village Primary School



'RESPECT FOR ALL'

## Charging & Remissions Policy

## 1 Introduction

**1.1** This document is a statement of the aims, principles and strategies in respect of charging and remissions for School Activities.

It is in accordance with Government legislation and emanates the School's Mission Statement. Furthermore, it accords with the School's Equal Opportunities Policy

**1.2** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

## 2 Voluntary contributions

**2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. **All contributions are voluntary.** If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

**2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

**2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- Musical events.

## 3 Residential visits

**3.1** If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge. However, parents will be given eight months notice and will be provided with the facility to make weekly contributions towards the costs. The deposit for the residential is non returnable.

## 4 Music tuition

**4.1** Learning a musical instrument is part of an extended service and currently there is a small charge for this external tuition. This provision is external to the school and the service will request charges if children are booked in for the tuition but do not attend. A half terms notice should be given if tuition is to be cancelled.

## 5 Swimming

**5.1** The school organises swimming lessons for all children in Key Stage 2 during the Autumn term. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in

swimming lessons. We do not charge for this activity but we do ask for a contribution towards the cost of the coach travel.

## **6 Coaching**

**6.1** When additional external coaches are used to enhance Out of Hours Activities we make a small charge for these lessons e.g. music tuition and remissions apply.

## **7 Club Activities**

**7.1** Extra-curricular clubs and societies operate at various periods during the Academic year. There is no charge for these activities as they are voluntarily run by the teachers and support staff.

## **8 After School Club / Breakfast Club.**

**8.1** The school runs a breakfast and after school club facility. The club is open to children from Reception to Y6 term time only. The sessions are chargeable to parents. Further details can be found in the Breakfast Club and After School Club policies. The charging and remissions of this facility is reviewed regularly in line with Local Authority average charges. Parents will be given a half term notice if policy if the charging and remissions policy is changing.

## **9 External Service Charges**

**9.1** There are no external services run by outside providers at present.  
See letting and rental agreements